

21st December 2021

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Finance and Audit Committee
on Tuesday 4th January 2022 at 7pm
to be held at the Civic Centre, Sambourne Road, Warminster.

Membership:

Cllr Brett (East) Chairman	Cllr Parks (North)
Cllr Cooper (Broadway) Vice Chairman	Cllr Syme (Broadway)
Cllr Jeffries (North)	Cllr Robbins (East)
Cllr Keeble (West)	

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the Council and its committees, unless excluded owing to the confidential nature of the business.

If you wish to address members in public participation via a written submission please contact admin@warminster-tc.gov.uk at least a day prior to the meeting to enable this to be facilitated. If you wish to view the meeting please see the link on the Warminster Town Council website www.warminster-tc.gov.uk in the meetings diary.

Yours sincerely



Tom Dommett CiLCA
Town Clerk and Responsible Financial Officer

1. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve as a correct record, the minutes of the Finance and Audit Committee meeting held on Monday 8th November 2021; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Finance and Audit Committee meeting held on Monday 8th November 2021.

4. **Chairman's Announcements**

To note any announcements made by the Chairman.

5. **Questions**

To receive questions from members of the committee submitted in advance to the Clerk. Members are requested to submit any financial questions at least 48 hours in advance of the meeting.

***Standing Orders will be suspended
to allow for public participation.***

6. **Public Participation**

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Chairman may read any statements submitted in advance by members of the public.

***Standing Orders will be reinstated
following public participation.***

7. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

8. **Financial Information**

8.1 To note the reconciliations for October 2021 and November 2021; the **Chairman to sign** and verify against the bank statements seen.
(See attached)

8.2 To note the accounts to 30th November 2021. **(See attached)**

8.3 To receive the variance report to November 30th 2021. (See attached)

8.4 To approve the list of payments made in October 2021 and November 2021 and the **Chairman to sign. (See attached.)**

8.5 To approve the petty cash schedule to 3rd December 2021. (See attached)

8.6 To note that no internal transfers were made between the Instant Access Account and the Current Account since the last report.

9. Communications

The members to decide on items requiring a press release and to nominate a speaker for any item on the agenda if required.

Date of next scheduled meeting: Monday 7th March 2022

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

**Bank Reconciliation Statement as at 31/10/2021
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	29/10/2021		323,134.97
Current Account	31/10/2021		5,000.00
			<u>328,134.97</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			328,134.97
<u>Receipts not Banked/Cleared (Plus)</u>			
29/10/2021		204.50	
30/10/2021		37.50	
31/10/2021 BACS		99.00	
			<u>341.00</u>
			328,475.97
		Balance per Cash Book is :-	328,475.97
		Difference is :-	0.00

010771_304 5/ 12 00005 28881 6475 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	576,538.66
Payments Out	576,538.66
Closing Balance	5,000.00

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

1 October to 31 October 2021

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number

91001000

Sheet Number

240

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
30 Sep 21	BALANCE BROUGHT FORWARD			5,000.00
01 Oct 21	CR AGE UK WILTSHIRE -			
	DD SCREWFIX DIRECT LT		70.00 ✓	
	FIRST PAYMENT	115.35 ✓		
	DD ST ENVIRONMENTASWO	174.00 ✓		
	DD PREMIUM CREDIT LTD	1,600.75 ✓		
	DD WATER2BUSINESS	48.00 ✓		
	DD ATOS RE FUELGENIE	207.12 ✓		
	DD WATER2BUSINESS	2,105.50 ✓		
	DD WATER2BUSINESS	63.50 ✓		
	CR Hervin Robin			
	J71 P508 LODGE REN		329.98 ✓	
	CR WORLDPAY 3009		20.50 ✓	
	TFR TRANSFER 21136496		3,893.74 ✓	5,000.00
03 Oct 21	CR Warminster U3A			
	U3A-GEN WCC3654		125.00 ✓	
	TFR TRANSFER 21136496	125.00 ✓		5,000.00
04 Oct 21	DD VWFS UK LIMITED	405.53 ✓		
	CR WORLDPAY 0310		165.05 ✓	
	CR WORLDPAY 0210		6.00 ✓	
	CR WORLDPAY 0110		67.15 ✓	
	TFR TRANSFER 21136496		167.33 ✓	5,000.00
05 Oct 21	DD GRENKELEASING LIM	✓ 318.89		
	DD GRENKELEASING LIM	✓ 111.60		
	BP ASHTON FARMS			
	20017109	182.58 ✓		
	BP Checkpoint			
	Tyres-ACW07921	68.16 ✓		
	BALANCE CARRIED FORWARD			4,318.77

1 October to 31 October 2021

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 241

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,318.77
	BP COATES & PARKER			
	46619&Journal	154.66 ✓		
	BP COMPLETE FIRE SERV			
	890308	539.04 ✓		
	BP CHUBB FIRE & SEC			
	8625143	1,033.02 ✓		
	BP Prosec			
	2203	81.00 ✓		
	BP SLCC ENTERPRISES			
	133871	404.40 ✓		
	BP OFFICE RIGHT			
	91699	64.73 ✓		
	BP WHEELERS			
	974907	636.00 ✓		
	BP AMAZON			
	11989-5823-GB11E2Z	30.66 ✓		
06 Oct 21	TFR TRANSFER 21136496		3,624.74 ✓	5,000.00
	CR CASH IN P.O. OCT06			
	8-10 THREE H@10:21			
	465941XXXXX8085		436.65	
07 Oct 21	TFR TRANSFER 21136496	436.65 ✓		5,000.00
	BP WARM&VILL DE			
	WCC3652 WVCP		67.50 ✓	
08 Oct 21	TFR TRANSFER 21136496	67.50 ✓		5,000.00
	CR CHQ IN AT 407080		577.00	
	CR WESTBURY TOWN COUN		3,000.02 ✓	
	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR		600.00 ✓	
	CR KETTLETY P M			
	WCC3672		131.00 ✓	
	CR WORLDPAY 0710		37.80 ✓	
11 Oct 21	TFR TRANSFER 21136496	4,345.82 ✓		5,000.00
	DD GOCARDLESS			
	FIRST PAYMENT	1,485.68		
	CR WORLDPAY 0910		266.35 ✓	
	CR WORLDPAY 0810		67.80 ✓	
	CR WORLDPAY 1010		185.45 ✓	
12 Oct 21	TFR TRANSFER 21136496		966.08 ✓	5,000.00
	DD BOOKER LTD -BK	147.74 ✓		
	DD ATOS RE FUELGENIE	130.60 ✓		
13 Oct 21	TFR TRANSFER 21136496		278.34 ✓	5,000.00
	CR MV- 21574633 -0810		42.00 ✓	
	CR R Poolman			
	ROSIE-ZUMBAWCC3656		441.00 ✓	
	BALANCE CARRIED FORWARD			5,483.00

1 October to 31 October 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 242

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,483.00
	TFR TRANSFER 21136496	483.00 ✓		5,000.00
14 Oct 21	DD HUNTS FOODSERVICE	234.71 ✓		
	DD OFFICE EVOLUTION	59.82 ✓		
	DR CONTRA	7,168.34		
	BP DEB'S DANCE WCC3664		63.00 ✓	
	TFR TRANSFER 21136496		7,399.87 ✓	5,000.00
15 Oct 21	CR WILTSHIRE COUNCIL		26,598.86	
	DD DIGITAL SPACE	23.59 ✓		
	DD PROPEL FINANCE PLC	66.88 ✓		
	DD WILTSHIRE COUNCIL	23.00 ✓		
	DD WILTSHIRE COUNCIL	699.00 ✓		
	DD WILTSHIRE COUNCIL	536.00 ✓		
	DD WILTSHIRE COUNCIL	290.00 ✓		
	DD WILTSHIRE COUNCIL	717.00 ✓		
	CR F F			
	FALLON INV WCC3661		94.50 ✓	
	CR NICHOLSON R&P/POA 771576600		291.00 ✓	
	CR WORLDPAY 1410		74.45 ✓	
18 Oct 21	TFR TRANSFER 21136496	24,703.34 ✓		5,000.00
	CR AGE UK WILTSHIRE -		70.00 ✓	
	DD PEOPLESafe	57.60 ✓		
	BP Cooper and Tanner 002396	960.00 ✓		
	BP DCK BEAVERS LTD TPC9866	687.32 ✓		
	BP F&S Gibbs 014598	420.00 ✓		
	BP IDVERDE 10819466	246.00 ✓		
	BP MIRAGE SIGNS 36998&37009	870.00 ✓		
	BP RYAL Media Group 4667	306.00 ✓		
	BP Scarb 2022.1000000498	140.52 ✓		
	BP Scarb 2022.1000000164	210.46 ✓		
	BP SYDENHAMS L6043301	111.97 ✓		
	BP AMAZON 20301 & 2 others	37.60 ✓		
	CR WORLDPAY 1610		185.95 ✓	
	BALANCE CARRIED FORWARD			1,208.48

1 October to 31 October 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 243

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			1,208.48
	CR WORLDPAY 1510		40.20 ✓	
	CR WORLDPAY 1710		211.20 ✓	
19 Oct 21	TFR TRANSFER 21136496		3,540.12 ✓	5,000.00
	DD S/LINE 173307206	35.78 ✓		
	DD W/PAY 173021131	95.55 ✓		
	DD PARAGON	2,467.51 ✓		
	DD ATOS RE FUELGENIE	248.09 ✓		
	CR CASH IN P.O. OCT19			
	8-10 THREE H@14:24			
	465941XXXXX8085		735.00	
20 Oct 21	TFR TRANSFER 21136496		2,111.93 ✓	5,000.00
	CR WILTSHIRE COUNCIL		672.00 ✓	
	BP SPLASHPAD			
	Kingcombe Stonbury			
	BIB BACS PAYMENT	74,438.58 ✓		
	BP WPP SEPT			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	242.90 ✓		
	BP 0247			
	SJ SURVEYORS			
	BIB BACS PAYMENT	2,448.00 ✓		
	DD TOTALENERGIES G&P	3,212.04 ✓		
	CR BABER ANIMAL FEED			
	XMAS TREE		37.50 ✓	
	CR ROLAND J LTD SW			
	XMAS TREE		37.50 ✓	
	CR WORLDPAY 1910		8.50 ✓	
21 Oct 21	TFR TRANSFER 21136496		79,586.02 ✓	5,000.00
	CR DOROTHY HOUSE		45.00 ✓	
	CR MV- 21574633 -1810		5.00 ✓	
	DR TOTAL CHARGES			
	TO 29SEP2021	78.97 ✓		
22 Oct 21	TFR TRANSFER 21136496		28.97 ✓	5,000.00
	CR MV- 21574633 -1910		37.50 ✓	
	DR CONTRA	6,166.88		
	CR BUTTERFLY TR LTD			
	BUTTERFLYTRAVEL		30.00	
	TFR 404523 21136496		10,000.00 ✓	
	BP WILTSHIRE C/TAX			
	90389259	38.50 ✓		
	BP DCK BEAVERS LTD			
	TPC9910	1,136.88 ✓		
	BALANCE CARRIED FORWARD			7,725.24

1 October to 31 October 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 244

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			7,725.24
	BP NIGEL CONNOR 4119	72.00 ✓		
	BP LETS TALK FLEET KP70MVH-0796	653.18 ✓		
	BP HEALTHMATIC 11216	145.00 ✓		
	BP Royal British Legi Wreaths	50.00 ✓		
	BP OFFICE RIGHT 91804&3others	56.13 ✓		
	BP AMAZON 177918671-2021-630	100.53 ✓		
	CR CASH IN P.O. OCT22 8-10 THREE H@14:27 465941XXXXX8085		241.80	
	CR WORLDPAY 2110		99.50 ✓	
	BP WEREHOUSE Inv WCC3676		31.50 ✓	
23 Oct 21	TFR TRANSFER 21136496	2,021.20 ✓		5,000.00
	CR SOFACO PLUS T/AS XMAS TREE SOFACO		37.50 ✓	
25 Oct 21	TFR TRANSFER 21136496	37.50 ✓		5,000.00
	CR MV- 21574633 -2010		37.50 ✓	
	DD WEST MERCIA ENERGY	676.07 ✓		
	DD VWFS UK LIMITED	33.98 ✓		
	DR CONTRA	24,907.34 ✓		
	CR Tallann Services INVWCC3667		173.00 ✓	
	CR S Stocken Tree 4 Cornhulle		37.50 ✓	
	CR The Warminster Jew 5		75.00 ✓	
	CR WORLDPAY 2410		147.20 ✓	
	CR WORLDPAY 2310		102.45 ✓	
	CR WORLDPAY 2210		107.40 ✓	
	CR WARMINSTER ATHENAE THE ATHENAEUM		37.50 ✓	
26 Oct 21	TFR TRANSFER 21136496		24,899.84	5,000.00
	CR CHQ IN AT 407080		362.90	
	CR MV- 21574633 -2110		67.50 ✓	
	BP WARM00012730 CCLA			
	BIB BACS PAYMENT	100,000.00 ✓		
	DD ALD AUTOMOTIVE	377.93 ✓		
	BALANCE CARRIED FORWARD			94,947.53 D

1 October to 31 October 2021

Your Statement

Account Name
Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 91001000 246

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			93,761.65 D
	BP MF MARTIAL A HALL HIRE		273.04 ✓	
30 Oct 21	TFR TRANSFER 21136496		98,488.61 ✓	5,000.00
	CR JACQ BRI BOU LTD JACQUELINE BRIDAL		37.50 ✓	
31 Oct 21	TFR TRANSFER 21136496	37.50		5,000.00
	CR Warminster U3A U3A-GEN WCC3692 v2		99.00 ✓	
	TFR TRANSFER 21136496	99.00		5,000.00
31 Oct 21	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	<i>balance</i>	<i>AER variable</i>	Debit Interest Rates	<i>balance</i>	<i>EAR variable</i>
Credit interest is not applied			Debit interest		21.34%

1 October to 31 October 2021

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number
40-45-23 91001000 245

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			94,947.53 D
	DD O2	201.59 ✓		
	DD BOOKER LTD -BK	262.13 ✓		
	DD ATOS RE FUELGENIE	196.81 ✓		
	CR Daniel Keene T/A T			
	TAPhouse XMAS TREE		37.50 ✓	
27 Oct 21	TFR TRANSFER 21136496		100,570.56 ✓	5,000.00
	CR HMRC VAT		14,400.23 ✓	
	BP WARM00012730			
	CCLA			
	BIB BACS PAYMENT	100,000.00 ✓		
	DD TOTALENERGIES G&P	869.17 ✓		
	DD TOTALENERGIES G&P	290.36 ✓		
	CR BRIMBLECOMBE J			
	CHRISTMAS MARKET		30.00 ✓	
28 Oct 21	TFR TRANSFER 21136496		86,729.30 ✓	5,000.00
	BP WARM00012730			
	CCLA			
	BIB BACS PAYMENT	100,000.00 ✓		
	DD MOLE VALLEY FARMER	152.48 ✓		
	CR Wiltshire Carpets		75.00 ✓	
	CHRISTMAS TREES		75.00 ✓	
	CR Fraser Enterprises			
	XMAS TREES CORDENS		37.50 ✓	
	CR YARN FOR THE SOUL		99,964.98 ✓	5,000.00
29 Oct 21	TFR TRANSFER 21136496		808.00 ✓	
	CR CHQ IN AT 407080		37.50 ✓	
	CR FARNFIELDS LLP		285.60 ✓	
	CR NHS BLOOD TRANSPLA			
	BP WARM00012730			
	CCLA			
	BIB BACS PAYMENT	100,000.00 ✓		
	DD HILLS WASTE SOLUTN	553.45 ✓		
	CR DRAKE IA		37.50 ✓	
	BOOTS XMAS TREE		37.50 ✓	
	CR JOHN LOFTUS SW		37.50 ✓	
	JOHN LOFTUS PROPER		37.50 ✓	
	CR Warminster Lions C			
	LIONS XMAS TREE		454.45 ✓	
	CR CASH IN P.O. OCT29		93.75 ✓	
	8-10 THREE H@14:19			
	465941XXXXXX8085			
	CR WORLDPAY 2810			
	BALANCE CARRIED FORWARD			93,761.65 D

010061_302 1/ 4 00004 84935 18300 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	813,165.39
Payments In	32,220.01
Payments Out	522,250.43
Closing Balance	323,134.97

Interest Rate - Valid as at end date of the statement period
0.00% AER

1 October to 29 October 2021

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496 488

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
30 Sep 21	BALANCE BROUGHT FORWARD			813,165.39
01 Oct 21	TFR TRANSFER 91001000	3,893.74		809,271.65
03 Oct 21	TFR TRANSFER 91001000		125.00	809,396.65
04 Oct 21	TFR TRANSFER 91001000	167.33		809,229.32
05 Oct 21	TFR TRANSFER 91001000	3,624.74		805,604.58
06 Oct 21	TFR TRANSFER 91001000		436.65	806,041.23
07 Oct 21	TFR TRANSFER 91001000		67.50	806,108.73
08 Oct 21	TFR TRANSFER 91001000		4,345.82	810,454.55
11 Oct 21	TFR TRANSFER 91001000	966.08		809,488.47
12 Oct 21	TFR TRANSFER 91001000	278.34		809,210.13
13 Oct 21	TFR TRANSFER 91001000		483.00	809,693.13
14 Oct 21	TFR TRANSFER 91001000	7,399.87		802,293.26
15 Oct 21	TFR TRANSFER 91001000		24,703.34	826,996.60
18 Oct 21	TFR TRANSFER 91001000	3,540.12		823,456.48
19 Oct 21	TFR TRANSFER 91001000	2,111.93		821,344.55
20 Oct 21	TFR TRANSFER 91001000	79,586.02		741,758.53
21 Oct 21	TFR TRANSFER 91001000	28.97		741,729.56
22 Oct 21	TFR 404523 91001000			
	INTERNET TRANSFER	10,000.00		
	TFR TRANSFER 91001000		2,021.20	733,750.76
23 Oct 21	TFR TRANSFER 91001000		37.50	733,788.26
25 Oct 21	TFR TRANSFER 91001000	24,899.84		708,888.42
26 Oct 21	TFR TRANSFER 91001000	100,570.56		608,317.86
27 Oct 21	TFR TRANSFER 91001000	86,729.30		521,588.56
28 Oct 21	TFR TRANSFER 91001000	99,964.98		421,623.58
29 Oct 21	TFR TRANSFER 91001000	98,488.61		323,134.97
29 Oct 21	BALANCE CARRIED FORWARD			323,134.97

List of Payments made between 01/10/2021 and 31/10/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2021	Screwfix Direct Ltd	DDR1	115.35		Purchase Ledger Payment
01/10/2021	ST Enviroment	DDR2	174.00		Purchase Ledger Payment
01/10/2021	W2B-10525394	DDR03	48.00		Purchase Ledger Payment
01/10/2021	Grenke Leasing Ltd.	Std Ord	318.89		Photocopier lease
01/10/2021	Grenke Leasing Ltd.	Std Ord	111.60		Photocopier lease
01/10/2021	WCC	Std Ord	717.00		Depot Rates 21/22
01/10/2021	Premium Credit	Std Ord	1,600.75		Premium Credit Insurance 20-21
01/10/2021	Fuel Genie DDR	DDR04	207.12		12341-Fuel Charges
01/10/2021	W2B-70006826	DDR05	2,105.50		P/Ledger Electronic Payment
01/10/2021	W2B-10523689	DDR06	63.50		P/Ledger Electronic Payment
04/10/2021	VWFS UK Ltd	DDR	405.53		WN20 NCA LEASE
05/10/2021	Ashton Farms	BP01	182.58		12328-Pavilion Cafe ice cream
05/10/2021	Checkpoint Warminster	BP02	68.16		P/Ledger Electronic Payment
05/10/2021	Coates & Parker Ltd	BP03	154.66		12335-Online newspaper
05/10/2021	Complete Fire Services Ltd	BP04	539.04		12336-Certificate for maintenc
05/10/2021	Chubb Fire & Security Ltd	BP05	1,033.02		11628-Anual alarm charge
05/10/2021	Prosec Consultancy Ltd	BP06	81.00		12352-Keyholding service
05/10/2021	SLCC Enterprises Ltd	BP07	404.40		12355-job advert service
05/10/2021	Office Right Business Solution	BP08	64.73		12356-Water bottles
05/10/2021	Wheelers (Westbury) Ltd	BP09	636.00		12370-Pelco camera repair
05/10/2021	Amazon Business	BP10	30.66		12327-CN for DE1D96ONAEUI
11/10/2021	Netitude Ltd	DDR2	1,485.68		12404-Fully Mananged Support S
12/10/2021	Booker	DDR07	147.74		12329-Pavilion cafe stock
12/10/2021	Fuel Genie DDR	DDR08	130.60		12340-sweeper fuel
13/10/2021	Hunts Foodservice Ltd	DDR09	234.71		12345-Pavillion cafes stock
14/10/2021	Office Evolution Ltd	DDR10	59.82		12350-Photocopy charges
14/10/2021	Pensions Sep 21	DDR	7,168.34		Pensions Sep 21
15/10/2021	Proprel Finance	DDR	66.88		CCTV Phone Lease
15/10/2021	Wiltshire Council	Std Ord	23.00		Boreham Rd Cemetery-Rates21/22
15/10/2021	Wiltshire Council	Std Ord	699.00		Civic Centre - Rates 21/22
15/10/2021	Wiltshire Council	Std Ord	536.00		Dewey House - Rates 21/22
15/10/2021	Wiltshire Council	Std Ord	290.00		Lake Pleasure (Pav Cafe)-Rates
15/10/2021	DIGITAL SPACE GROUP LTD	DDR11	23.59		12395-web hosting
18/10/2021	Skyguard Ltd T/As Peoplesafe	DDR12	57.60		12193-Microguard CCTV subs
18/10/2021	Cooper & Tanner LLP	BP11	960.00		12393-Building survey Boot H
18/10/2021	DCK Accounting Solutions Ltd	BP12	687.32		12394-Accounting Services
18/10/2021	F&S Gibbs Transport Services L	BP13	420.00		12397-Skip Rental spce, Loadin
18/10/2021	Idverde Limited	BP14	246.00		12400-Tree works
18/10/2021	Mirage Signs Limited	BP15	870.00		12403-Civic C sign replacement
18/10/2021	RYAL Media Group Ltd	BP16	306.00		12407-Recruitment Ad TownClerk
18/10/2021	Scarab Sweepers Limited	BP17	140.52		12408-SprayBar Mount Bracket
18/10/2021	Scarab Sweepers Limited	BP18	210.46		12409-Rear door Seal-sweeper
18/10/2021	Sydenhams Ltd	BP19	111.97		12412-38x100 Resawn & Treated

List of Payments made between 01/10/2021 and 31/10/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
18/10/2021	Amazon Business	BP21	37.60		12392-Usb Hub 4 ports
19/10/2021	Paragon	DDR	2,467.51		Sweeper Lease
19/10/2021	Streamline Merchant Services	DDR13	35.78		P/Ledger Electronic Payment
19/10/2021	Worldpay (UK) Ltd	DDR14	95.55		12371-Pavillion Cafe Card Chrg
19/10/2021	Fuel Genie DDR	DDR15	248.09		12398-Fuel Charges
20/10/2021	Kingcombe Stonbury Ltd	BP20	74,438.58		12401-Lake Pleasure grnd pay3
20/10/2021	Warminster Parking Partnership	BP22	242.90		12415-September refunds
20/10/2021	SJ Surveyors Ltd	BP23	2,448.00		12411-project interim fee
20/10/2021	Total Gas & Power	DDR16	3,212.04		12365-Civic Cntr- Gas bill
21/10/2021	Bank Charges	CHRGs	78.97		Bank Charges Sept 21
22/10/2021	Wiltshire Council	BP24	38.50		12472-DBS charge
22/10/2021	DCK Accounting Solutions Ltd	BP25	1,136.88		12434-Budget Setting
22/10/2021	Nigel J Connor	BP26	72.00		12431-PavilionCafe stocktaking
22/10/2021	Lets Talk Fleet Ltd	BP27	653.18		12448-Vehicle Hire
22/10/2021	Healthmatic	BP28	145.00		12444-Door Locks
22/10/2021	The Royal British Legion Poppy	BP29	50.00		12455-Poppy Wreath x2
22/10/2021	Office Right Business Solution	BP30	56.13		12459-Soya Milk Jiggers
22/10/2021	Amazon Business	BP31	100.53		12421-electric cordless wrench
22/10/2021	West mercia Energy	DDR17	676.07		12378-Electric supp- CCarpk
22/10/2021	ALD Automotive Limited t/a For	DDR18	377.93		12396-Van Rental MX20UJH
22/10/2021	HMRC	DDR	6,166.88		PAYE/NI Sep 21
25/10/2021	VWFS UK	DDR	33.98		VWFS UK LEASE
25/10/2021	Oct Salaries	DDR	24,907.34		Oct Salaries
26/10/2021	CCLA Deposit Fund	TRANSFER	100,000.00		CCLA Deposit Fund
26/10/2021	O2	DD19	201.59		12405-Various Mobilephone Bill
26/10/2021	Booker	DDR19	262.13		12423-Pavilion Cafe stock
26/10/2021	Fuel Genie DDR	DDR21	196.81		12437-Fuel costs GK20 & MX20
27/10/2021	CCLA Desposit Fund	TRANSFER	100,000.00		CCLA Desposit Fund
27/10/2021	Total Gas & Power	DDR22	869.17		12413-Electric Charges-Dewey H
27/10/2021	Total Gas & Power	DDR23	290.36		12468-Energy supply- Swan BC
28/10/2021	CCLA Deposit Fund	TRANSFER	100,000.00		CCLA Deposit Fund
28/10/2021	Mole Valley Farmers	DDR20	152.48		12449-Mixed corn & Compost
29/10/2021	CCLA Deposit Fund	TRANSFER	100,000.00		CCLA Deposit Fund
29/10/2021	Hills Waste Solutions Ltd	DDR24	553.45		12344-Civic Cntr waste recycle
Total Payments			544,182.15		

**Bank Reconciliation Statement as at 30/11/2021
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	30/11/2021		290,703.70
Current Account	30/11/2021		5,000.00
			<u>295,703.70</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			295,703.70
<u>Receipts not Banked/Cleared (Plus)</u>			
30/11/2021		762.00	
			<u>762.00</u>
			296,465.70
		Balance per Cash Book is :-	296,465.70
		Difference is :-	0.00

1 November to 30 November 2021

Your Statement

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number

91001000

Sheet Number

252

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			19,920.53 D
	BP MF MARTIAL A HALL HIRE		204.78	
	CR Warminster U3A U3A-GEN WCC3698		99.00	
26 Nov 21	TFR TRANSFER 21136496		24,616.75	5,000.00
	DD ALD AUTOMOTIVE	377.93		
	BP Play Inspection Co 50886	378.00		
	TFR TRANSFER 21136496		755.93	5,000.00
29 Nov 21	CR WORLDPAY 2811		92.55	
	CR WORLDPAY 2711		8.00	
	TFR TRANSFER 21136496	100.55		5,000.00
30 Nov 21	CR NHS BLOOD TRANSPLA 6884		255.00	
	C&O Tractors Ltd BIB BACS PAYMENT	2,134.44		
	DD HILLS WASTE SOLUTN	471.80		
	SO HUNOT HR	240.00		
	CR CASH IN P.O. NOV30 8-10 THREE H@13:13 465941XXXXX8085		460.28	
	TFR TRANSFER 21136496		2,130.96	5,000.00
30 Nov 21	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		21.34%

032366_334 1/ 12 00008 84783 18365 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	364,419.01
Payments Out	364,419.01
Closing Balance	5,000.00

1 November to 30 November 2021

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

91001000

247

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
31 Oct 21	BALANCE BROUGHT FORWARD			5,000.00
01 Nov 21	CR THE AVENUE SURGERY		138.60	
	CR THE SOUTHERN CO-OP		37.50	
	CR AMAS LTD RE VOYAGE		1,718.90	
	DD SCREWFIX DIRECT LT			
	FIRST PAYMENT	666.92		
	DD WESSEX LIFT CO LTD	118.50		
	DD ST ENVIRONMENTASWO	176.40		
	DD PREMIUM CREDIT LTD	1,600.75		
	DD WATER2BUSINESS	48.00		
	DD WATER2BUSINESS	2,105.50		
	DD WATER2BUSINESS	63.50		
	SO HUNOT HR	240.00		
	CR Hervin Robin			
	J71 P508 LODGE REN		329.98	
	CR NORTHWOOD (WEST WI			
	NORTHWOOD WARMINST		37.50	
	CR WORLDPAY 3110		64.00	
	BP AMAZON			
	GB120K7ALAEUI	33.60		
	BP DCK BEAVERS LTD			
	TPC9926	894.07		
	BP Dean Curtis			
	T100 Building Spec	300.00		
	CR WORLDPAY 3010		66.00	
	CR WORLDPAY 2910		83.40	
	TFR TRANSFER 21136496		3,771.36	
02 Nov 21	CR CHQ IN AT 407080		204.50	
	BALANCE CARRIED FORWARD			5,204.50

46 Fore Street Trowbridge Wiltshire BA14 8EL

1 November to 30 November 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 248

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,204.50
	CR MV- 21574633 -2810		37.50	
	DD ATOS RE FUELGENIE	199.91		
	CR WARM UNTD CHURCH			
	XMAS TREE-UTD CHUR		37.50	
	CR S Shanks			
	Star Sisters		30.00	
	CR M Minnis			
	Christmas market		30.00	
	CR Dmrh Ltd			
	TREEBOOTSOPTICIANS		37.50	
03 Nov 21	TFR TRANSFER 21136496	177.09		5,000.00
	CR MV- 21574633 -2910		75.00	
04 Nov 21	TFR TRANSFER 21136496	75.00		5,000.00
	DD VWFS UK LIMITED	405.53		
05 Nov 21	TFR TRANSFER 21136496		405.53	5,000.00
	CR CASH IN P.O. NOV05			
	8-10 THREE H@11:39			
	465941XXXXXX8085		515.00	
	CR TILEHOUS WARMIN			
	TILEHOUSE		37.50	
08 Nov 21	TFR TRANSFER 21136496	552.50		5,000.00
	CR MV- 21574633 -0311		15.00	
	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR		600.00	
	BP COMM ORGANIS			
	tree 10 Silver St		37.50	
	BP Checkpoint			
	8113&8116&8154	477.36		
	BP COATES & PARKER			
	46672& Nov.online	846.80		
	BP COMPLETE FIRE SERV			
	888100	72.00		
	BP Prosec			
	2227	54.00		
	BP ROUNDSTONE VENDING			
	28897	212.00		
	BP OFFICE RIGHT			
	92244&4 others	406.78		
	BP AMAZON			
	100032461202135729	40.23		
09 Nov 21	CR WORLDPAY 0711		264.35	
	TFR TRANSFER 21136496		1,192.32	5,000.00
	CR CHQ IN AT 407080		162.50	
	CR GOOGLE IRELAND		0.21	
	BALANCE CARRIED FORWARD			5,162.71

1 November to 30 November 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 249

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,162.71
	CR REEVE THE BAKER L		37.50	
	DD BOOKER LTD -BK	369.57		
	TFR TRANSFER 21136496		169.36	5,000.00
10 Nov 21	DD ATOS RE FUELGENIE	311.37		
	BP SYDENHAMS			
	L6085812	15.84		
	BP Closomat Ltd			
	SPF-S-014526	368.40		
	TFR TRANSFER 21136496		695.61	5,000.00
11 Nov 21	CR CHQ IN AT 407080		161,849.12	
	DD GOCARDLESS	1,892.77		
	BP DEB'S DANCE			
	WCC3687		63.00	
	TFR TRANSFER 21136496	160,019.35		5,000.00
12 Nov 21	DR CONTRA SIB	7,437.03		
	CR Jane John Limited			
	TREE, 9 EAST ST		37.50	
	TFR TRANSFER 21136496		7,399.53	5,000.00
13 Nov 21	CR BUTTERFLY TR LTD			
	BUTTERFLYTRAVEL		37.50	
	TFR TRANSFER 21136496	37.50		5,000.00
15 Nov 21	DD DIGITAL SPACE	23.59		
	DD PROPEL FINANCE PLC	66.88		
	DD WEST MERCIA ENERGY	633.39		
	DD PEOPLESAFE	57.60		
	DD OFFICE EVOLUTION	120.48		
	DD WILTSHIRE COUNCIL	23.00		
	DD WILTSHIRE COUNCIL	699.00		
	DD WILTSHIRE COUNCIL	536.00		
	DD WILTSHIRE COUNCIL	290.00		
	DD WILTSHIRE COUNCIL	717.00		
	CR HOWARD MITCHELL TA			
	WCC3681		367.50	
	BP EG.COLES			
	100475&6	272.40		
	BP MIRAGE SIGNS			
	37092	117.60		
	BP Rapid Entry Locks			
	5262	300.00		
	BP Scarb			
	2022.1000001493	8.34		
	CR WORLDPAY 1311		130.45	
	CR WORLDPAY 1411		242.20	
	BALANCE CARRIED FORWARD			1,874.87

1 November to 30 November 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 250

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BP BALANCE BROUGHT FORWARD			1,874.87
	OFFICE RIGHT			
	92306&92312	167.58		
	BP Tudor Environmenta			
	0159056&0158586	1,182.86		
	BP SYDENHAMS			
	L6089247	44.52		
16 Nov 21	TFR TRANSFER 21136496		4,520.09	5,000.00
	CR AGE UK WILTSHIRE -		105.00	
	CR Beauty Matters			
	BEAUTYMATTERS TREE		37.50	
17 Nov 21	TFR TRANSFER 21136496	142.50		5,000.00
	BP 0057 1OF2			
	Kingcombe Stonbury			
	BIB BACS PAYMENT	69,443.64		
	DD ATOS RE FUELGENIE	235.38		
	BP HOMEMAKE SOU			
	HOMEMAKER 2045		37.50	
	CR COUNTY MODEL FLYIN			
	WCC3696 MODELFLY		105.00	
	CR R Poolman			
	ROSIE-ZUMBAWCC3684		378.00	
18 Nov 21	TFR TRANSFER 21136496		69,158.52	5,000.00
	CR ROCK CHOIR LIMITED		141.78	
	BP 0057 2OF2			
	Kingcombe Stonbury			
	BIB BACS PAYMENT	60,000.00		
	CR CASH IN P.O. NOV18			
	8-10 THREE H@10:29			
	465941XXXXX8085		683.20	
	CR THOMAS AJ			
	SLIMTRIMBEAUT TREE		37.50	
19 Nov 21	TFR TRANSFER 21136496		59,137.52	5,000.00
	DD S/LINE 177947594	39.05		
	DD W/PAY 17797172	63.91		
	DD PARAGON	2,467.51		
	CR F F			
	FALLON INV WCC3682		126.00	
	BP AMAZON			
	10 invoices	336.33		
	CR M Addams			
	RIVER CITY XMAS		37.50	
21 Nov 21	TFR TRANSFER 21136496		2,743.30	5,000.00
	DR TOTAL CHARGES			
	TO 30OCT2021	38.55		
	BALANCE CARRIED FORWARD			4,961.45

1 November to 30 November 2021

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 251

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,961.45
	CR Nicks Shoe Repairs			
	NICKS SHOE REPAIRS		37.50	
	TFR TRANSFER 21136496		1.05	5,000.00
22 Nov 21	CR CHQ IN AT 407080		245.00	
	CR MV- 21574633 -1711		37.50	
	DD 35922 - TOLCHAR	1,066.07		
	DR CONTRA	5,433.43		
	CR WORLDPAY 2011		88.25	
	CR WORLDPAY 2111		130.20	
	TFR TRANSFER 21136496		5,998.55	5,000.00
23 Nov 21	DD VWFS UK LIMITED	33.98		
	DD TOTALENERGIES G&P	89.42		
	DD TOTALENERGIES G&P	2,251.90		
	BP Bristol City Council			
	8009455571	414.90		
	BP DLF SEED & SCIENCE			
	SI598884&SI598902	231.98		
	BP F&S Gibbs			
	014663	336.00		
	BP Prosec			
	2238	706.50		
	BP Scarb			
	1000001703	37.96		
	BP MT&L CHALMERS			
	Travel	81.00		
	BP JOHNSONS OFWHIXLEY			
	1183309	507.58		
	BP AMAZON			
	20558264352373955	29.97		
	TFR TRANSFER 21136496		4,721.19	5,000.00
24 Nov 21	CR MV- 21574633 -1911		37.50	
	BP GRANT AWARD 2021			
	WARM COMM HUB			
	BIB BACS PAYMENT	6,000.00		
	BP WPP - OCTOBER			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	90.60		
	DD O2	201.59		
	TFR TRANSFER 21136496		6,254.69	5,000.00
25 Nov 21	DD ATOS RE FUELGENIE	180.39		
	DR CONTRA	24,777.64		
	CR COOPER AND TANNER			
	COOPER & TANNER		37.50	
	BALANCE CARRIED FORWARD			19,920.53 D

032366_334 9/ 12 00008 84791 18365 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	323,134.97
Payments In	161,240.99
Payments Out	193,672.26
Closing Balance	290,703.70

Interest Rate - Valid as at end date of the statement period
0.01% AER

30 October to 30 November 2021

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496

490

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
29 Oct 21	BALANCE BROUGHT FORWARD			323,134.97
30 Oct 21	TFR TRANSFER 91001000		37.50	323,172.47
31 Oct 21	TFR TRANSFER 91001000		99.00	323,271.47
01 Nov 21	TFR TRANSFER 91001000	3,771.36		319,500.11
02 Nov 21	TFR TRANSFER 91001000		177.09	319,677.20
03 Nov 21	TFR TRANSFER 91001000		75.00	319,752.20
04 Nov 21	TFR TRANSFER 91001000	405.53		319,346.67
05 Nov 21	TFR TRANSFER 91001000		552.50	319,899.17
08 Nov 21	TFR TRANSFER 91001000	1,192.32		318,706.85
09 Nov 21	TFR TRANSFER 91001000	169.36		318,537.49
10 Nov 21	TFR TRANSFER 91001000	695.61		317,841.88
11 Nov 21	TFR TRANSFER 91001000		160,019.35	477,861.23
12 Nov 21	TFR TRANSFER 91001000	7,399.53		470,461.70
13 Nov 21	TFR TRANSFER 91001000		37.50	470,499.20
15 Nov 21	TFR TRANSFER 91001000	4,520.09		465,979.11
16 Nov 21	TFR TRANSFER 91001000		142.50	466,121.61
17 Nov 21	TFR TRANSFER 91001000	69,158.52		396,963.09
18 Nov 21	TFR TRANSFER 91001000	59,137.52		337,825.57
19 Nov 21	TFR TRANSFER 91001000	2,743.30		335,082.27
21 Nov 21	TFR TRANSFER 91001000	1.05		335,081.22
22 Nov 21	TFR TRANSFER 91001000	5,998.55		329,082.67
23 Nov 21	TFR TRANSFER 91001000	4,721.19		324,361.48
24 Nov 21	TFR TRANSFER 91001000	6,254.69		318,106.79
25 Nov 21	TFR TRANSFER 91001000	24,616.75		293,490.04
26 Nov 21	TFR TRANSFER 91001000	755.93		292,734.11
29 Nov 21	TFR TRANSFER 91001000		100.55	292,834.66
	BALANCE CARRIED FORWARD			292,834.66

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

30 October to 30 November 2021

Your Statement

Account Name
Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 21136496 491

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
30 Nov 21	TFR BALANCE BROUGHT FORWARD TRANSFER 91001000	2,130.96		292,834.66 290,703.70
30 Nov 21	BALANCE CARRIED FORWARD			290,703.70

Information about the Financial Services Compensation Scheme

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List of Payments made between 01/11/2021 and 30/11/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/11/2021	Kingcombe Stonbury Ltd	FP20	69,443.64		12510-Splashpad Payment 4
17/11/2021	Fuel Genie DDR	DDR16	235.38		12507-Fuel a/c
18/11/2021	Kingcombe Stonbury Ltd	FP21	60,000.00		12510-Splashpad Payment 4
19/11/2021	Amazon Business	FP22	336.33		12497-Elf costume
19/11/2021	Paragon	DDR	2,467.51		Sweeper lease
19/11/2021	Worldpay (UK) Ltd	DDR17	39.05		12484-Worldpay charges
19/11/2021	Worldpay (UK) Ltd	DDR18	63.91		12473-Pavilion Cafe Card Chrg
21/11/2021	HSBC	DDR	38.55		Bank charges
22/11/2021	Tolchards Ltd	ddr19	1,066.07		12467-Bar Stock
22/11/2021	HMRC	DDR	5,433.43		PAYE/NI Oct 21
23/11/2021	Bristol City Council	FP23	414.90		12500-Winter bedding flowers
23/11/2021	DLF Seeds Ltd	FP24	231.98		12505-Meadowmax/versamax seeds
23/11/2021	F&S Gibbs Transport Services L	FP25	336.00		12483-Skip rental space
23/11/2021	Prosec Consultancy Ltd	FP26	706.50		12515-Rem Day 1st aid/security
23/11/2021	Scarab Sweepers Limited	FP27	37.96		12516-Front mirror
23/11/2021	Mark Chalmers	FP28	81.00		12501-MC Mileage
23/11/2021	Johnsons of Whixley Ltd	FP29	507.58		12509-Flowers for putting area
23/11/2021	Amazon Business	FP30	29.97		12485-Trash bags
23/11/2021	VWFS Ltd	DDR	33.98		VWFS Ltd lease
23/11/2021	Total Gas & Power	DDR20	89.42		12523-H/House electricity
23/11/2021	Total Gas & Power	DDR21	2,251.90		12522-C/Centre electricity
24/11/2021	Warminster Community Hub	FP31	6,000.00		12526-Community Hub grant
24/11/2021	Warminster Parking Partnership	FP32	90.60		12527-October parking refunds
24/11/2021	O2	DDR22	201.59		12512-Mobile phones
25/11/2021	Fuel Genie DDR	DDR23	180.39		12506-Fuel A/C
25/11/2021	Nov Salaries	DDR	24,777.64		Nov Salaries
26/11/2021	ALD Automotive Limited t/a For	DDR24	377.93		12436-Van Rental
26/11/2021	The Play Inspection Company Lt	BP	378.00		Purchase Ledger Payment
30/11/2021	Hills Waste Solutions Ltd	DDR26	471.80		12446-Waste Recycling- Town P
30/11/2021	Hunot HR	DDR27	240.00		12447-Advice Line
30/11/2021	C & O Tractors Ltd	DDR	2,134.44		Purchase Ledger Payment

Total Payments	203,314.52
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List of Payments made between 01/11/2021 and 30/11/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2021	Amazon Business	FP1	33.60		12419-Headphones
01/11/2021	DCK Accounting Solutions Ltd	FP2	894.07		12435-Accountant Visits Oct
01/11/2021	T100 Building Specialists	FP3	300.00		12465-Repairs - Ash work
01/11/2021	WCC	Std Ord	717.00		Depot Rates 21/22
01/11/2021	Premium Credit	Std Ord	1,600.75		Premium Credit Insurance 20-21
01/11/2021	Screwfix Direct Ltd	DDR1	666.92		Purchase Ledger Payment
01/11/2021	Wessex Lift Co Ltd	ddr2	118.50		12529-C/C Lift sevice agreemen
01/11/2021	ST Enviroment	DDR3	176.40		Purchase Ledger Payment
01/11/2021	W2B-70006826	DDR4	2,105.50		Purchase Ledger Payment
01/11/2021	W2B-10525394	DDR5	48.00		Purchase Ledger Payment
01/11/2021	W2B-10523689	DDR6	63.50		Purchase Ledger Payment
01/11/2021	Hunot HR	DDR7	240.00		12346-Advice Line- oct
01/11/2021	Fuel Genie DDR	DDR8	199.91		12438-fuel charges
04/11/2021	VWFS Ltd	DDR	405.53		WN20 NCA Lease
08/11/2021	Checkpoint Warminster	FP4	477.36		12427-Tyre Replacement WN20NCA
08/11/2021	Coates & Parker Ltd	FP5	846.80		12429-adverts
08/11/2021	Complete Fire Services Ltd	FP6	72.00		12430-Fire alarm call Dewey H
08/11/2021	Prosec Consultancy Ltd	FP7	54.00		12453-Keyholding Service
08/11/2021	Roundstone Vending Limited	FP8	212.00		12454-Coffee, chocolate,Kremer
08/11/2021	Office Right Business Solution	FP9	406.78		Purchase Ledger Payment
08/11/2021	Amazon Business	FP10	40.23		12476-Credit Note for 2021-174
09/11/2021	Booker	DDR9	369.57		12424-Pavilion Cafe Stock
09/11/2021	Fuel Genie DDR	DDR10	311.37		12439-Fuel Charges
10/11/2021	Sydenhams Ltd	FP11	15.84		12520-Shingle
10/11/2021	Closomat Ltd	FP12	368.40		12499-Service repair
11/11/2021	Netitude Ltd	DDR11	1,892.77		12451-IT & Phone
12/11/2021	Pensions Oct 21	DDR	7,437.03		Pensions Oct 21
15/11/2021	EG Coles	FP13	272.40		12503-Mower mileage hire
15/11/2021	Mirage Signs Limited	FP14	117.60		12511-Christmas banners
15/11/2021	Rapid Entry Locksmiths Ltd	FP15	300.00		12514-supply/fit door locks
15/11/2021	Scarab Sweepers Limited	FP16	8.34		12517-Spring for sweeper
15/11/2021	Office Right Business Solution	FP17	167.58		12519-Safety boots
15/11/2021	Tudor (UK) Ltd.	FP18	1,182.86		12525-Bin bags
15/11/2021	Sydenhams Ltd	FP19	44.52		12521-Cannon head chimney
15/11/2021	Proprel Finance	DDR	66.88		CCTV Phone Lease
15/11/2021	Wiltshire Council	Std Ord	23.00		Boreham Rd Cemetery-Rates21/22
15/11/2021	Wiltshire Council	Std Ord	699.00		Civic Centre - Rates 21/22
15/11/2021	Wiltshire Council	Std Ord	536.00		Dewey House - Rates 21/22
15/11/2021	Wiltshire Council	Std Ord	290.00		Lake Pleasure (Pav Cafe)-Rates
15/11/2021	DIGITAL SPACE GROUP LTD	DDR12	23.59		12432-Web Hosting Service
15/11/2021	West mercia Energy	DDR13	633.39		12471-Energy Supply-Carprk Toi
15/11/2021	Skyguard Ltd T/As Peoplesafe	DDR14	57.60		12513-Microguard subscription
15/11/2021	Office Evolution Ltd	DDR15	120.48		12452-Photocopy charges

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Council Administration								
1176 Precept	0	1,275,599	1,275,599	0			100.0%	
1190 Interest Receivable	0	200	2,000	1,800			10.0%	
1193 Miscellaneous Income	0	17	0	(17)			0.0%	
1300 Dog Bag Sales	54	527	1,500	973			35.1%	
Council Administration :- Income	54	1,276,343	1,279,099	2,756			99.8%	0
4001 Salaries	11,219	112,089	207,050	94,961		94,961	54.1%	
4008 Training	0	795	2,500	1,705		1,705	31.8%	
4009 Travel	81	81	200	119		119	40.5%	
4010 Health & Safety	0	0	500	500		500	0.0%	
4013 Rent Payable (Internal)	3,100	24,800	37,200	12,400		12,400	66.7%	
4020 Consumables & Other Expenses	274	1,628	1,500	(128)		(128)	108.5%	
4022 Postage & Telephone	56	398	3,000	2,602		2,602	13.3%	
4023 Printing & Stationery	0	386	600	214		214	64.3%	
4024 Photocopier Charges	183	1,392	1,500	108		108	92.8%	
4025 IT (Website & Email)	628	6,793	18,000	11,207		11,207	37.7%	
4027 Subscriptions and Publications	(5)	2,826	3,500	674		674	80.8%	
4028 Insurance	8,073	13,542	9,500	(4,042)		(4,042)	142.6%	
4029 Licences	0	816	850	34		34	96.0%	
4030 Recruitment Advertising	0	875	1,500	625		625	58.3%	
4036 Repairs and Renewals	0	0	250	250		250	0.0%	
4040 Equipment/Furniture	0	32	250	218		218	13.0%	
4056 Accountancy Fees	1,013	7,065	15,000	7,935		7,935	47.1%	
4057 Audit Fees	0	0	2,860	2,860		2,860	0.0%	
4058 Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4059 Other Professional Fees	200	2,400	2,400	0		0	100.0%	
4060 Bank Charges	39	(286)	1,500	1,786		1,786	(19.1%)	
Council Administration :- Indirect Expenditure	24,859	175,631	310,660	135,029	0	135,029	56.5%	0
Net Income over Expenditure	(24,805)	1,100,712	968,439	(132,273)				
102 Civic and Democratic								
1005 Rent Received	600	600	0	(600)			0.0%	
Civic and Democratic :- Income	600	600	0	(600)				0
4025 IT (Website & Email)	350	2,448	0	(2,448)		(2,448)	0.0%	
4033 Advertising	0	584	1,500	916		916	38.9%	
4080 Mayoral Expenses	0	(2,811)	1,000	3,811		3,811	(281.1%)	
4082 Town Crier	0	0	1,000	1,000		1,000	0.0%	
4086 Civic Regalia	0	0	200	200		200	0.0%	
4110 Elections	0	0	20,000	20,000		20,000	0.0%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5319 Tfr from Elections Reserve	0	0	(18,963)	(18,963)		(18,963)	0.0%	
6319 Tfr to Elections Reserve	0	5,000	5,000	0		0	100.0%	
Civic and Democratic :- Indirect Expenditure	350	5,221	9,737	4,516	0	4,516	53.6%	0
Net Income over Expenditure	250	(4,621)	(9,737)	(5,116)				
103 Policy and Communications								
4033 Advertising	117	409	1,000	591		591	40.9%	
4034 Newsletter	0	523	2,000	1,477		1,477	26.2%	
4084 Town Consultations/Promotions	0	0	4,000	4,000		4,000	0.0%	
Policy and Communications :- Indirect Expenditure	117	932	7,000	6,068	0	6,068	13.3%	0
Net Expenditure	(117)	(932)	(7,000)	(6,068)				
104 Council Events								
1701 Christmas Events Income	1,000	2,156	3,500	1,344			61.6%	
Council Events :- Income	1,000	2,156	3,500	1,344			61.6%	0
4008 Training	0	(60)	0	60		60	0.0%	
4032 Adverts - Events	0	0	1,000	1,000		1,000	0.0%	
4081 Civic Events	175	280	2,000	1,720		1,720	14.0%	
4087 Civic Service	0	0	500	500		500	0.0%	
4706 Christmas Lights	16,471	16,899	20,000	3,101		3,101	84.5%	
4720 Remembrance Service	905	905	1,000	95		95	90.5%	
Council Events :- Indirect Expenditure	17,551	18,024	24,500	6,476	0	6,476	73.6%	0
Net Income over Expenditure	(16,551)	(15,868)	(21,000)	(5,132)				
107 Grants and Projects								
1180 Grants Recieved	0	8,300	0	(8,300)			0.0%	
Grants and Projects :- Income	0	8,300	0	(8,300)				0
4700 Grants - Large	0	32,922	15,000	(17,922)		(17,922)	219.5%	
4703 WCR Community Radio SLA	0	7,500	10,000	2,500		2,500	75.0%	
4704 Warminster Community Hub SLA	6,000	6,000	6,000	0		0	100.0%	
4707 Catenary Cable Maintenance DON	10	82	0	(82)		(82)	0.0%	
4710 Enterprise Warminster	91	652	2,100	1,448		1,448	31.0%	
4712 Grant - Warminster Carnival	0	0	3,500	3,500		3,500	0.0%	
4714 Neighbourhood Planning	0	0	14,691	14,691		14,691	0.0%	
4715 INSPIRE	0	0	3,500	3,500		3,500	0.0%	
4718 Warminster Wobble	0	0	3,000	3,000		3,000	0.0%	
5351 Tfr From CIL 17/18	0	(4,912)	(4,912)	(0)		(0)	100.0%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5352 Tfr from CIL 18/19	0	(5,088)	(9,779)	(4,691)		(4,691)	52.0%	
Grants and Projects :- Indirect Expenditure	6,101	37,156	43,100	5,944	0	5,944	86.2%	0
Net Income over Expenditure	(6,101)	(28,856)	(43,100)	(14,244)				
<u>201 CCTV</u>								
1201 CCTV-Dewey Trust Grant	0	5,000	5,000	0			100.0%	
1204 CCTV-Army Grant	0	0	500	500			0.0%	
1205 CCTV-West Wilts Tr Estate Fees	0	6,797	5,800	(997)			117.2%	
1206 CCTV-Westbury TC Fees	0	5,001	10,205	5,204			49.0%	
CCTV :- Income	0	16,798	21,505	4,707			78.1%	0
4001 Salaries	5,132	37,494	58,900	21,406		21,406	63.7%	
4008 Training	0	1,231	1,000	(231)		(231)	123.0%	
4014 Electricity and Gas	0	(200)	400	600		600	(50.0%)	
4020 Consumables & Other Expenses	0	138	100	(38)		(38)	138.2%	
4021 BT Redcare	0	13,591	13,600	9		9	99.9%	
4022 Postage & Telephone	29	436	100	(336)		(336)	435.9%	
4023 Printing & Stationery	0	0	200	200		200	0.0%	
4024 Photocopier Charges	0	1	0	(1)		(1)	0.0%	
4025 IT (Website & Email)	0	83	0	(83)		(83)	0.0%	
4028 Insurance	106	845	1,150	305		305	73.5%	
4029 Licences	0	380	1,100	720		720	34.5%	
4036 Repairs and Renewals	543	9,586	11,500	1,914		1,914	83.4%	
4037 Maintenance Contracts	48	5,524	4,000	(1,524)		(1,524)	138.1%	
4040 Equipment/Furniture	0	48	100	52		52	48.0%	
5325 Tfr from CCTV	0	0	(12,745)	(12,745)		(12,745)	0.0%	
CCTV :- Indirect Expenditure	5,857	69,157	79,405	10,248	0	10,248	87.1%	0
Net Income over Expenditure	(5,857)	(52,358)	(57,900)	(5,542)				
<u>202 Dewey House</u>								
1005 Rent Received	0	4,200	7,200	3,000			58.3%	
Dewey House :- Income	0	4,200	7,200	3,000			58.3%	0
4011 Rates	536	4,526	5,425	899		899	83.4%	
4012 Water Rates	0	0	200	200		200	0.0%	
4014 Electricity and Gas	85	2,848	4,500	1,652		1,652	63.3%	
4020 Consumables & Other Expenses	0	135	200	65		65	67.4%	
4025 IT (Website & Email)	158	316	0	(316)		(316)	0.0%	
4028 Insurance	134	1,071	1,500	429		429	71.4%	
4036 Repairs and Renewals	269	1,732	1,500	(232)		(232)	115.4%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4037 Maintenance Contracts	23	289	1,250	961		961	23.1%	
Dewey House :- Indirect Expenditure	1,205	10,916	14,575	3,659	0	3,659	74.9%	0
Net Income over Expenditure	(1,205)	(6,716)	(7,375)	(659)				
209 Outside Services								
4001 Salaries	14,745	111,289	188,050	76,761		76,761	59.2%	
4007 Uniform	40	1,281	900	(381)		(381)	142.4%	
4008 Training	315	555	1,500	945		945	37.0%	
4020 Consumables & Other Expenses	179	1,296	0	(1,296)		(1,296)	0.0%	
4022 Postage & Telephone	117	1,072	0	(1,072)		(1,072)	0.0%	
4024 Photocopier Charges	0	0	0	(0)		(0)	0.0%	
4025 IT (Website & Email)	103	927	0	(927)		(927)	0.0%	
4028 Insurance	0	501	0	(501)		(501)	0.0%	
4036 Repairs and Renewals	2,622	2,634	0	(2,634)		(2,634)	0.0%	
4040 Equipment/Furniture	77	1,030	250	(780)		(780)	412.1%	
4042 Vehicle Costs	960	12,834	12,500	(334)		(334)	102.7%	
4044 Tree Works	0	584	0	(584)		(584)	0.0%	
Outside Services :- Indirect Expenditure	19,159	134,002	203,200	69,198	0	69,198	65.9%	0
Net Expenditure	(19,159)	(134,002)	(203,200)	(69,198)				
210 Town Park								
1006 Rent - 23 Weymouth St	330	2,640	3,960	1,320			66.7%	
1020 Town Park Events Income	0	50	4,000	3,950			1.3%	
1550 Boats Income	0	0	4,500	4,500			0.0%	
Town Park :- Income	330	2,690	12,460	9,770			21.6%	0
4001 Salaries	0	0	15,000	15,000		15,000	0.0%	
4012 Water Rates	553	7,006	14,000	6,994		6,994	50.0%	
4014 Electricity and Gas	187	1,560	2,500	940		940	62.4%	
4020 Consumables & Other Expenses	227	1,115	300	(815)		(815)	371.6%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4028 Insurance	112	893	1,250	357		357	71.4%	
4035 Refuse Collection\Bin Emptying	327	3,845	0	(3,845)		(3,845)	0.0%	
4036 Repairs and Renewals	304	966	10,000	9,034		9,034	9.7%	
4037 Maintenance Contracts	0	480	0	(480)		(480)	0.0%	
4040 Equipment/Furniture	423	1,704	5,000	3,296		3,296	34.1%	
4044 Tree Works	0	2,801	0	(2,801)		(2,801)	0.0%	
4085 Town Park Events	0	0	6,500	6,500		6,500	0.0%	
Town Park :- Indirect Expenditure	2,132	20,369	54,650	34,281	0	34,281	37.3%	0
Net Income over Expenditure	(1,802)	(17,679)	(42,190)	(24,511)				

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
211 Open Spaces								
4038 Grounds Maintenance	0	573	0	(573)		(573)	0.0%	
4040 Equipment/Furniture	0	0	250	250		250	0.0%	
4045 Flood Wardens	0	179	0	(179)		(179)	0.0%	
Open Spaces :- Indirect Expenditure	0	752	250	(502)	0	(502)	300.7%	0
Net Expenditure	0	(752)	(250)	502				
212 Cemetery and Churchyard								
1212 Burial Fees	50	724	1,000	276			72.4%	
Cemetery and Churchyard :- Income	50	724	1,000	276			72.4%	0
4011 Rates	23	180	200	20		20	89.8%	
4028 Insurance	88	706	950	244		244	74.3%	
Cemetery and Churchyard :- Indirect Expenditure	111	885	1,150	265	0	265	77.0%	0
Net Income over Expenditure	(61)	(161)	(150)	11				
214 Public Conveniences (TP & CCP)								
4001 Salaries	0	0	8,350	8,350		8,350	0.0%	
4011 Rates	0	(3,593)	0	3,593		3,593	0.0%	
4012 Water Rates	0	554	2,500	1,946		1,946	22.1%	
4014 Electricity and Gas	363	2,196	1,500	(696)		(696)	146.4%	
4016 Cleaning	110	475	0	(475)		(475)	0.0%	
4020 Consumables & Other Expenses	0	1,202	100	(1,102)		(1,102)	1201.8%	
4028 Insurance	16	126	200	74		74	62.8%	
4036 Repairs and Renewals	0	1,293	1,750	457		457	73.9%	
4040 Equipment/Furniture	0	4	100	96		96	3.9%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	489	2,256	14,500	12,244	0	12,244	15.6%	0
Net Expenditure	(489)	(2,256)	(14,500)	(12,244)				
215 Street Furniture								
4028 Insurance	33	264	360	96		96	73.3%	
4040 Equipment/Furniture	0	(600)	1,500	2,100		2,100	(40.0%)	
4803 Baskets & Tubs	346	3,334	3,000	(334)		(334)	111.1%	
Street Furniture :- Indirect Expenditure	379	2,998	4,860	1,862	0	1,862	61.7%	0
Net Expenditure	(379)	(2,998)	(4,860)	(1,862)				

Detailed Income & Expenditure by Budget Heading 30/11/2021

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
216 Pavilion Cafe								
1180 Grants Recieved	0	9,659	0	(9,659)			0.0%	
1600 Pavillion Cafe Sales	1,600	60,752	50,000	(10,752)			121.5%	
Pavilion Cafe :- Income	1,600	70,411	50,000	(20,411)			140.8%	0
3540 Pavilion Purchases	(55)	19,019	25,000	5,982		5,982	76.1%	
Pavilion Cafe :- Direct Expenditure	(55)	19,019	25,000	5,982	0	5,982	76.1%	0
4001 Salaries	5,798	22,359	45,900	23,541		23,541	48.7%	
4007 Uniform	0	61	150	89		89	40.7%	
4008 Training	0	0	250	250		250	0.0%	
4010 Health & Safety	0	0	100	100		100	0.0%	
4011 Rates	290	2,034	0	(2,034)		(2,034)	0.0%	
4016 Cleaning	24	24	20	(4)		(4)	122.2%	
4020 Consumables & Other Expenses	162	3,051	2,000	(1,051)		(1,051)	152.5%	
4022 Postage & Telephone	22	214	500	286		286	42.8%	
4023 Printing & Stationery	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	9	103	0	(103)		(103)	0.0%	
4036 Repairs and Renewals	97	445	2,000	1,555		1,555	22.3%	
4037 Maintenance Contracts	0	88	0	(88)		(88)	0.0%	
4040 Equipment/Furniture	825	1,026	500	(526)		(526)	205.2%	
4055 Stocktaking Fees	0	120	240	120		120	50.0%	
4061 Streamline Charges	44	774	700	(74)		(74)	110.6%	
Pavilion Cafe :- Indirect Expenditure	7,272	30,299	52,560	22,261	0	22,261	57.6%	0
Net Income over Expenditure	(5,617)	21,093	(27,560)	(48,653)				
217 Play Areas								
4010 Health & Safety	0	475	1,000	525		525	47.5%	
4016 Cleaning	0	0	1,000	1,000		1,000	0.0%	
4020 Consumables & Other Expenses	0	0	500	500		500	0.0%	
4028 Insurance	0	0	4,050	4,050		4,050	0.0%	
4036 Repairs and Renewals	289	3,618	10,000	6,382		6,382	36.2%	
4040 Equipment/Furniture	0	180	1,000	820		820	18.0%	
4044 Tree Works	0	0	2,000	2,000		2,000	0.0%	
Play Areas :- Indirect Expenditure	289	4,273	19,550	15,277	0	15,277	21.9%	0
Net Expenditure	(289)	(4,273)	(19,550)	(15,277)				
218 Skate Park								
4036 Repairs and Renewals	0	0	1,000	1,000		1,000	0.0%	
Skate Park :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
219 Sweeper								
4036 Repairs and Renewals	39	941	0	(941)		(941)	0.0%	
4040 Equipment/Furniture	27	27	0	(27)		(27)	0.0%	
4042 Vehicle Costs	151	747	0	(747)		(747)	0.0%	
4090 Sweeper Leasing	2,056	16,450	24,675	8,225		8,225	66.7%	
4091 Sweeper Consumables	0	598	2,000	1,402		1,402	29.9%	
4092 Sweeper Fuel	486	2,946	2,000	(946)		(946)	147.3%	
4093 Sweeper Waste Disposal	2,322	16,832	30,000	13,168		13,168	56.1%	
4094 Sweeper Maintenance	0	0	1,000	1,000		1,000	0.0%	
Sweeper :- Indirect Expenditure	5,080	38,541	59,675	21,134	0	21,134	64.6%	0
Net Expenditure	(5,080)	(38,541)	(59,675)	(21,134)				
220 Depot								
4011 Rates	717	4,304	0	(4,304)		(4,304)	0.0%	
4014 Electricity and Gas	0	223	0	(223)		(223)	0.0%	
4018 Rent	0	8,281	0	(8,281)		(8,281)	0.0%	
4020 Consumables & Other Expenses	5	5	1,000	995		995	0.5%	
4025 IT (Website & Email)	40	80	0	(80)		(80)	0.0%	
4036 Repairs and Renewals	0	0	1,000	1,000		1,000	0.0%	
4037 Maintenance Contracts	0	150	0	(150)		(150)	0.0%	
4040 Equipment/Furniture	0	0	1,500	1,500		1,500	0.0%	
4921 CAP - Vehicles & Equipment	0	0	2,000	2,000		2,000	0.0%	
Depot :- Indirect Expenditure	762	13,042	5,500	(7,542)	0	(7,542)	237.1%	0
Net Expenditure	(762)	(13,042)	(5,500)	7,542				
299 Services to be devolved								
4000 UNALLOCATED GLOBAL BUDGET	0	0	262,000	262,000		262,000	0.0%	
4040 Equipment/Furniture	0	1,465	0	(1,465)		(1,465)	0.0%	
4850 Sustainable Warminster	0	(152)	0	152		152	0.0%	
5316 Tfr frm Services to be Devolve	0	(1,465)	0	1,465		1,465	0.0%	
Services to be devolved :- Indirect Expenditure	0	(152)	262,000	262,152	0	262,152	(0.1%)	0
Net Expenditure	0	152	(262,000)	(262,152)				
301 Civic Centre								
1001 Letting Income	2,038	17,916	20,000	2,084			89.6%	
1002 Events Income	60	476	500	24			95.2%	
1003 Equipment Hire	0	119	0	(119)			0.0%	
Civic Centre :- Income	2,098	18,511	20,500	1,989			90.3%	0

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries	3,245	34,268	64,600	30,332		30,332	53.0%	
4007 Uniform	30	30	200	170		170	15.1%	
4008 Training	0	350	500	150		150	70.0%	
4011 Rates	699	5,588	7,100	1,512		1,512	78.7%	
4012 Water Rates	0	219	1,500	1,281		1,281	14.6%	
4013 Rent Payable (Internal)	(3,100)	(24,800)	(37,200)	(12,400)		(12,400)	66.7%	
4014 Electricity and Gas	1,877	9,033	15,000	5,967		5,967	60.2%	
4016 Cleaning	25	96	500	404		404	19.1%	
4020 Consumables & Other Expenses	302	1,333	1,250	(83)		(83)	106.7%	
4022 Postage & Telephone	0	60	500	440		440	12.0%	
4025 IT (Website & Email)	179	1,256	0	(1,256)		(1,256)	0.0%	
4028 Insurance	236	1,886	2,600	714		714	72.6%	
4029 Licences	0	180	2,500	2,320		2,320	7.2%	
4031 Publicity & Marketing	0	0	500	500		500	0.0%	
4035 Refuse Collection\Bin Emptying	65	487	0	(487)		(487)	0.0%	
4036 Repairs and Renewals	837	3,380	7,500	4,120		4,120	45.1%	
4037 Maintenance Contracts	418	6,215	7,500	1,285		1,285	82.9%	
4040 Equipment/Furniture	36	1,137	1,000	(137)		(137)	113.7%	
4055 Stocktaking Fees	0	60	240	180		180	25.0%	
4061 Streamline Charges	0	97	300	203		203	32.4%	
4801 Events Funding	0	0	750	750		750	0.0%	
Civic Centre :- Indirect Expenditure	4,848	40,874	76,840	35,966	0	35,966	53.2%	0
Net Income over Expenditure	(2,750)	(22,363)	(56,340)	(33,977)				
305 Civic Centre Bar								
1580 Bar Sales	534	921	7,500	6,579			12.3%	
Civic Centre Bar :- Income	534	921	7,500	6,579			12.3%	0
3530 Bar Purchases	226	1,291	3,000	1,709		1,709	43.0%	
3531 Bar Gas & Consumables	0	0	200	200		200	0.0%	
Civic Centre Bar :- Direct Expenditure	226	1,291	3,200	1,909	0	1,909	40.3%	0
4040 Equipment/Furniture	0	0	250	250		250	0.0%	
Civic Centre Bar :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
Net Income over Expenditure	308	(369)	4,050	4,419				
499 Capital Expenditure								
1184 Capital Grants	112,560	169,345	0	(169,345)			0.0%	
1710 CIL Receipts	0	39,588	0	(39,588)			0.0%	
Capital Expenditure :- Income	112,560	208,933	0	(208,933)				0

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4901 Loan Repayment Capital	0	12,167	24,633	12,466		12,466	49.4%	
4902 Loan Repayment Interest	0	7,634	14,969	7,335		7,335	51.0%	
4917 CAP - IT Equipment	0	3,164	0	(3,164)		(3,164)	0.0%	
4921 CAP - Vehicles & Equipment	0	4,346	0	(4,346)		(4,346)	0.0%	
4928 CAP - Play Equipment	0	1,556	0	(1,556)		(1,556)	0.0%	
4933 CAP - Town Park Splash Pad	112,560	219,345	0	(219,345)		(219,345)	0.0%	
5315 Tfr from Capital Projects	0	(9,066)	0	9,066		9,066	0.0%	
5352 Tfr from CIL 18/19	0	(50,000)	0	50,000		50,000	0.0%	
6306 Tfr to EMR CIL	0	12,989	0	(12,989)		(12,989)	0.0%	
6315 Tfr to Capital Projects	0	100,000	100,000	0		0	100.0%	
6350 Tfr to CIL	0	26,599	0	(26,599)		(26,599)	0.0%	
Capital Expenditure :- Indirect Expenditure	112,560	328,734	139,602	(189,132)	0	(189,132)	235.5%	0
Net Income over Expenditure	0	(119,801)	(139,602)	(19,801)				
Grand Totals:- Income	118,826	1,610,587	1,402,764	(207,823)			114.8%	
Expenditure	209,292	954,219	1,412,764	458,545	0	458,545	67.5%	
Net Income over Expenditure	(90,465)	656,369	(10,000)	(666,369)				
Movement to/(from) Gen Reserve	(90,465)	656,369						

Detailed Balance Sheet - Excluding Stock Movement

Month 8 Date 30/11/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	Freehold Land & Buildings	1,528,041	339,742	1,188,299
11	Leasehold Land & Buildings	4,835	484	4,351
21	Vehicles & Equipment	446,392	329,640	116,752
41	Infrastructure Assets	387,541	155,873	231,668
61	Community Assets	103,808	0	103,808
	Total Fixed Assets	2,470,617	825,739	1,644,878
	<u>Current Assets</u>			
101	Debtors - Civic Centre	3,852		
102	Debtors - Town Council	(171)		
105	VAT Control A/c	44,065		
110	Prepayments	15,655		
115	Other Debtors	1,514		
120	Stock - Bar	1,591		
121	Stock - Pavilion Cafe	3,206		
150	Capital Grant Debtors	497		
200	Current/Instant Access Account	296,466		
215	CCLA - Deposit Fund	1,514,005		
220	Petty Cash Account	54		
221	Float - Civic Centre	700		
	Total Current Assets		1,881,434	
	<u>Current Liabilities</u>			
501	Trade Creditors	55,042		
515	PAYE/NIC Due	7,426		
516	Superannuation	7,935		
565	Deposits - Bookings	183		
590	Retentions	5,628		
	Total Current Liabilities		76,214	
	Net Current Assets			1,805,220
	Total Assets less Current Liabilities			3,450,098
	<u>Long Term Liabilities</u>			
390	Deferred Grants - Unapplied	92,504		
391	Deferred Grants - Applied	318,325		
392	Deferred Grants - Released	(64,729)		
401	PWLB Loan	297,536		
	Total Long Term Liabilities		643,636	
	Total Assets less Total Liabilities			2,806,462
	<u>Represented by :-</u>			
300	Current Year Fund	656,369		
310	General Reserves	289,316		
315	EMR Capital Projects	282,547		
316	EMR Services to be Devolved	252,770		
319	EMR Elections	18,962		
323	EMR Tennis Courts	10,000		

Detailed Balance Sheet - Excluding Stock Movement**Month 8 Date 30/11/2021**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
325	EMR CCTV	5,829
326	EMR Climate Change	2,000
329	EMR Open Spaces	20,663
330	EMR Catenary Cables	3,168
331	EMR Depot	25,000
332	EMR Sweeper	3,000
336	EMR Training	2,062
338	EMR Play Areas	50,310
343	EMR Town Crier	2,261
346	EMR Website	863
352	EMR CIL 18-19	59,667
353	EMR CIL 19-20	12,372
354	EMR CIL 20-21	1,755
355	EMR S106 Grant	814
356	EMR CIL 21-22	12,989
360	Capital Financing Account	1,093,746
Total Equity		2,806,462

Variance Report to Finance and Audit Committee 4th January 2022

Variances – YTD 30th November 2021

The RFO provides the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose, 'material' shall be in excess of (15%) of the budget, minimum of £500, based on the budget for that period, (and allowing for prepayments or accruals). Spending up to end of November 2021 would be expected to be 66.6%, variances are for spending above 81.6%, or below 51.6%, minimum of £500. (Previously advised in grey)

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
	November 2021					
101/408	Training	795	2,500	1,705	31.8%	Covid reducing training opportunities
101/4020	Consumables and other expenditure	1,628	1,500	(128)	108.5%	DBS Checks
101/4025	IT	6,793	18,000	11,207	37.7%	Phasing
101/4028	Insurance	13,542	9,500	(4,042)	142.6%	Change to upfront payments
101/4056	Accountancy Fees	7,056	15,000	7,935	47.1%	Phasing
101/4040	Mayoral Expenses	(2811)	1000	3,811	(281.1%)	Carryover on unspent mayoral expenses
103/4034	Newsletters	523	£2000	1,477	26.2	Change from leaflet to newspaper advert.
107/4700	Grants Large	32,922	15,000	17,922	202.9%	Includes grants paid by Dewey Trust
107/4710	Enterprise Warminster	652	2,100	1,448	31%	Reduced demand for Parking Partnership Refunds
201/4008	Training	1,231	1,000	(231)	123%	CCTV training for staff and volunteers
201/4037	Maintenance Contracts	5,524	4,000	1,524	138,1%	Quarterly inspections not budgeted for.

Variance Report to Finance and Audit Committee 4th January 2022

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
202/4036	Repairs and Renewals Dewey House	1,732	1,500	(232)	115.4%	Slightly more Repairs and Renewals than usual
201/1205	CCTV-West Wilts Tr Estate Fees	6,797	5,800	(997)	117.2	Accountant error – to be corrected.
202/4037	Maintenance contracts	289	1,250	961	23.1%	Less than expected
209/4036	Repairs and Renewals	2,634	0	(2,634)	n/a	Recoding
209/4040	Equipment/Furniture	1,030	250	(780)	412.12	Recoding
209/4042	Vehicle Costs	12,834	12,500	(334)	102.7	Inadequate budget line now including insurance
210/4020	Consumables and other expenditure	1,115	300	(815)	371.6%	Recoding
210/4035	Refuse Collection\Bin Emptying	3,845	0	(3,845)		Coding error and lack of budget.
210/4044	Tree Works	2,801	0	(2,801)		Recoding
210/4036	Town Park - Repairs and Renewals	966	10,000	9,034	9.7%	Less work than usual this year.
210/4040	Town Park - Equipment/Furniture	1,704	5,000	3,296	34.1	Less work than usual this year.
214/4011	Rates	(3,593)	0	3,593	0%	Refund
214/4014	Electricity and Gas	2,196	1,500	(696)	146.4%	Previous year low due to covid
214/4020	Consumables and other expenditure	1,202	100	(1,102)	1201.8%	Recoding
216/1600	Pavilion Café Sales	60,726	50,000	(10,726)	121.5%	Strong Café sales.
216/4020	Consumable and other expenses	2,699	2,000	(699)	134.9%	Increase in Café takeaway cups etc due to Covid 19.

Variance Report to Finance and Audit Committee 4th January 2022

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
216/4001	Pavilion Café Salaries	22,359	45,900	23,541	48.7%	Good cost control
216/4036	Repairs and Renewals	445	2,000	1,555	22.3%	Less repairs than usual in Café
217/4026	Play areas repair and renewal	3,616	10,000	6,382	36.2%	Demand led variation
219/4092	Sweeper Fuel	2,946	2,000	(946)	147.3%	Initial Budget too low
301/1001	Civic Centre Letting income	17,916	20,000	2084	89.6	Excellent October income
301/4029	Licenses	180	2,500	2,320	7.2%	Impact of covid
305/1580	Bar Sales	921	7,500	6,579	12.3%	Impact of covid

[illegible]